

e-auction Notice
Procurement of HDPE bags
thro' (n)Procure website (www.nprocure.com)

Gujarat Narmada Valley Fertilizers & Chemicals Ltd., Bharuch (GNFC) is a joint Sector Company Controlled by Govt. of Gujarat. GNFC is in the business of manufacturing fertilizers, chemicals, petrochemicals and industrial products as well as providing IT/ITES services. You can visit our website www.gnfc.in for more information about our company.

GNFC procures HDPE bags under Annual Rate Contracts (ARCs) with price variation clause based on RIL HDPE Granules rates. GNFC intends to invite bids through e-auction on (n)Procure website (www.nprocure.com) for finalization of ARCs for procurement of their annual requirement of about **212.80 lac HDPE bags**, during the period **from 01.11.2018 to 31.10.2019**, to pack **Neem coated Urea, ANP & Tech. Grade Urea**.

GNFC invites bid from the competent bidders for finalization of ARCs for above mentioned requirement under this e-Auction notice.

The technical specifications of these bags are available on our website www.gnfc.in under the Section: "Materials Management → Major Categories of Items Purchased by GNFC → Packaging items: HDPE Bags"

The e-auction for aforesaid requirement of HDPE bags will be made available on (n)Procure website (www.nprocure.com) **mostly in the 1st week of October 2018**.

GENERAL INSTRUCTIONS:

1. The 'Eligibility Criteria' to be complied by the bidders is specified in e-auction as per **Appendix-A**.
2. Any new vendor intending to participate in e-auction, will be required to submit on-line application for registration as approved vendor on GNFC's Vendor registration portal available on GNFC web site www.gnfc.in **latest by 01.10.2018, 5 pm**. The procedure to apply online to become GNFC approved vendor is stipulated at **Appendix -B**.
3. The GNFC approved vendors will be required to ensure that they are registered with (n)Procure website to participate in the e-auction for the aforesaid requirement of HDPE bags.
4. Any new vendor intending to participate in e-auction will also be required to obtain Digital Signature Certificate (DSC) and get registered with (n)Procure website (www.nprocure.com). For information and/or clarification about registration with (n)Code Solutions, the vendor may contact (n)Code Solutions:

(i) **Mr Anshu Sharma** - Dy. Manager (e-Procurement)

(n)Code Solutions – a Division of GNFC Ltd.

403, GNFC Infotower, SG Highway, Bodakdev, Ahmedabad - 380 054

Phone: 91-79-40007511, 40007514, **Toll Free no.** 18004194632

Fax: 91-79-40007533, Email Id: anshu@ncode.in, Web-site:

<https://www.nprocure.com>

(ii) **Mr RS JADHAV** (Officer) - M-7600052418, 02642-662370

5. Technical bid(s) submitted by any new vendor(s) (hitherto not approved with GNFC) against the proposed e-auction will be considered as technically acceptable only if they are found complying our Eligibility criteria, Technical requirements and vendor is duly approved by the GNFC.
6. The price bid of bidder(s) will be considered valid only if their Technical bid is certified technically acceptable by GNFC and vendor approval is formally granted by GNFC.
7. If any of new bidder(s) win the bid by becoming L-1 or by matching rate of L-1 bid; the same will be evaluated by VEC based on the application submitted on Vendor registration portal and if approved by VEC / VRSC, such bidder(s) will be required to initially make trial supply of 25000 to 75000 HDPE bags (in one or more lots) and get approval from GNFC and only after that, they will be allowed to make the bulk supply against the contract.
8. GNFC will also include in the auction term the provision of 1 year's extension of the ARCs at GNFC's discretion.

9. DOCUMENTS TO BE SUBMITTED TO COMPLY ELIGIBILITY CRITERIA:

To be submitted with Technical bid as per the attached **Appendix-B**.

10. The Vendor registration application received after stated date of submission of bids or incomplete applications for any reason whatsoever, may not be considered for the proposed auction. Furnishing false/incomplete information or submitting applications not accompanied by required documents shall lead to summarily rejection of the application.
11. GNFC reserves the right to reject any or all the applications or withdraw this invitation without assigning any reason thereof. Decision of GNFC in the matter shall be final and no correspondence shall be entertained from the applicants subsequently. GNFC has the liberty to include or delete vendors based on their performance, proven capability and for any other reason thereof.
12. In case of any help for clarity, the following officials can be contacted by e-mail or phone:

1) Mr. BC Merja, Chief Manager
bcmerja@gnfc.in
9879528247, 02642-663531

2) Mr. DJ Prajapati, Material Officer
djprajapati@gnfc.in
9974024669, 02642-662213

P.G. Dave
Executive Director

Appendix –A

The procedure to become GNFC approved vendor is as follows:

1. The HDPE bags manufacturer who desires to get registered with GNFC has to submit **online application** available on GNFC website www.gnfc.in for vendor registration.
2. The application will be evaluated by GNFC Vendor Evaluation Committee (VEC).
3. If the applicant is found potential by VEC, based on recommendation of VEC, shop evaluation visit is being carried out by GNFC team.
4. Based on report of Team, proposal is being put up to Vendor Registration Steering Committee (VRSC) for approval for considering party and for trial orders.
5. On approval of VRSC, trial orders are required to be executed for establishing sustainable quality supply of HDPE bags.
6. On successful execution of trial orders, party is being added in the GNFC approved vendor list for supply of HDPE bags.

For any clarifications in this regard, suppliers are requested to contact the Registered (Head) Office of GNFC at the following address:

Gujarat Narmada Valley Fertilizers & Chemicals Ltd,
P.O.: Narmadanagar – 392 015, District: Bharuch, Gujarat, INDIA

Appendix –B

Eligibility Criteria :

- 1) The intending participant must have plant/facility for manufacturing of HDPE bags in India. The annual capacity of the said plant/facility must be at least one and half times the quantity of HDPE bags offered for sale and supply to the Company.
- 2) The intending participant must have been engaged in the business of manufacture, sale and supply of HDPE bags for a minimum of 02 (two) years prior to the date of commencement of rate contract period.
- 3) The manufacturer must possess valid and subsisting permissions and licenses for manufacture, storage, handling and sale of HDPE bags issued by authorized agency / authority.
- 4) Net Worth during the last audited financial years shall be positive.
- 5) The vendors de-listed by GNFC shall not be considered for pre-qualification till their reenlistment.
- 6) The Vendor / bidder blacklisted by any Central / State Govt. / PSUs or Local Govt. Deptt. / Autonomous Body, as on the date of application and debarred from participation in the auction process, will not be qualified for participation in e-auction.
- 7) The Proprietor/Partner of the sole proprietary firm/partnership having criminal cases pending against them (except cases under the Negotiable Instruments Act., 1881) as well as a Company, having criminal case, other than one under Negotiable Instruments Act, 1881, filed against the Company, will not be qualified for participation in e-auction.

DOCUMENTS TO BE SUBMITTED TO COMPLY WITH ABOVE ELIGIBILITY CRITERIA

- 1) A Certificate (self certified & stamped) stating that the intending participant has plant/facility for manufacturing of HDPE bags in India. The certificate should specify the installed manufacturing capacity for HDPE bags.
- 2) Experience Certificate(s) showing proven experience in manufacturing of HDPE bags for a period of at least 02 (Two) years. (Self certified copies of Purchase orders for the last two years to be furnished).
- 3) A certificate stating that the manufacturers possess valid and subsisting permissions and licenses from competent and relevant authorities for manufacture, storage, handling and sale of HDPE bags issued by authorized agency / authority.
- 4) A certificate from the bankers about financial status and credibility showing the solvency position of the bidder. (Solvency up to Rs. 50 lacs and date of issue should not be more than three month old.).

- 5) Duly audited balance sheet and Profit/Loss account of preceding TWO financial year showing annual gross turnover of the Company duly certified by a Chartered Accountancy firm.
- 6) Certified copy of Income Tax returns (Last one Financial Year) filed by the bidder.
- 7) Constitution of the firm, if the bidder is not a sole proprietary concern; for partnership firm a partnership deed; for a registered company it's Memorandum of Association and Articles of association; and for a co-operative society its registration certificate.
- 8) Certified Copy of PAN
- 9) Copies of Goods & Service Tax (GST) Registration and Explosive license (whichever applicable or at the discretion of the Company).
- 10) Self certificate stating that the bidder is not blacklisted by any Central / State Govt. / PSUs or Local Govt. Dept. / Autonomous Body, as on the date of application and is not debarred from participation in the auction process.
- 11) A self certificate of the Proprietor/Partner of the sole proprietary firm/partnership stating that no criminal cases are pending against them (except cases under the Negotiable Instruments Act., 1881). In case of a Company, a certificate signed by the Company Secretary confirming that no criminal case, other than one under Negotiable Instruments Act, 1881, has been filed against the Company.