

APPLICATION FOR CHANGE OF ADDRESS
(FOR EQUITY SHARES HELD IN *PHYSICAL FORM*)

Date:

To,

Investor Service Centre
Secretarial & Legal Department
Gujarat Narmada Valley Fertilizers & Chemicals Limited
“Narmada House”, Corporate Building,
P.O. NARMADANAGAR – 392 015
DIST: BHARUCH, GUJARAT, INDIA

Sub.: Change of Address of Shareholder(s) holding Equity Shares in Physical Form

Ref.: Regd. Folio No(s)..... (No. of Equity Shares:)

Dear Sir,

This is to inform you that I / we am/ are the registered shareholder(s) of your Company under the above referred Folio No(s).

Recently, I / we have shifted my/ our residence to my/ our under mentioned new address:

New Postal Address (Please write in CAPITAL LETTERS)	
House/ Street No. :	
Area/ Society :	
Village/ City :	Dist. :
State :	Country :
Pin Code No. :	

I/ we submit herewith *attested copy* of my/ our **Proof of Address**, namely Ration Card/ Aadhar Card/ Passport/Voter ID Card/ Driving License/ Bank Pass Book/ recent Electricity or Telephone Bill/ Leave & License Agreement - showing my/ our new residential address therein.

I/ we request you to kindly register my/ our new address in your records for all future communication with respect to my/ our aforesaid shareholding in the Company.

Thanking you,

Yours faithfully

[1] [2] [3]
(.....) (.....) (.....)

(Signature(s) of Shareholder(s) with Name(s))

(Please Sign as per Specimen Signature(s) registered with the Company)

Encl.: Proof of Address, as mentioned above.